



GUIMBA WATER DISTRICT

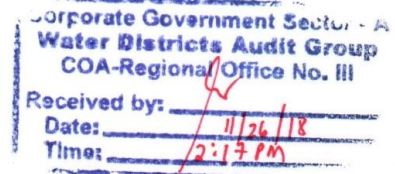
GUIMBA, NUEVA ECILJA

TELEPHONE NO. (044) 611-12-07

TELEFAX NO. (044) 611-01-41

November 23, 2018

CARMELITA R. ALVAREZ
Supervising Auditor
Commission on Audit
Regional Office III
San Fernando City, Pampanga



Thru: LOIDA M. SALENGA
OIC - Audit Team Leader

Madam:

Pursuant to Local Water Utilities Administration (LWUA) and Department of Budget and Management (DBM) Joint Memorandum Circular No. 2018 – 01 dated October 22, 2018 Guidelines on the Grant of Fiscal Year 2018 Performance Based Bonus (PBB) for Local Water Districts (LWD) issued pursuant to Executive Order No. 08 and Memorandum Circular No. 2018-1, we are transmitting the Guimba Water District's Report of Ageing of Cash Advance as of November 15, 2018.

For your record and reference.

Thank you very much.

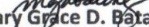
Very truly yours,

Eng'r. Felixberto C. Legarda
General Manager C


Guimba Water District
Report on Aging of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2018

Name	Date of CA Granted	Particulars	Reference	Total Amount	AMOUNT DUE				Remarks (State date of liquidation and reason why if liquidated after the cut-off date)
					Less than 30 days	Less than 31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes									
1. Local Travel									
2. Foreign Travel									
3. Special Activities/Projects									
B. Advances for Regular Disbursing Officers									
1. Payroll									
2. Seminars/Conferences expenses									
TOTALS					***NO UNLIQUIDATED CASH ADVANCES AS OF Nov. 15, 2018.				

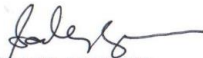
Certified Correct:


Mary Grace D. Batangan
Division Manager C - Finance

Approved by:


Eng'r. Felixberto C. Legarda
General Manager

Verified by:


LOIDA M. SALENGA
COA Resident Auditor

Date submitted: 11/26/18